

ROYAL CANADIAN LEGION, BRANCH #56
239 1st Ave. N.E., Swift Current, Sask. S9H 2B3
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HALL RENTAL TERMS AND CONDITIONS

GROUP: _____

ADDRESS: _____

CONTACT INFORMATION: _____

Hall Rent for the day of your function is \$1,190.00 + gst. This includes the use of the kitchen and the bar, and gives you access to the hall from 10:30 a.m. until 2:00 a.m. Extra charges will be incurred if you have not left the premises by 2:00 a.m.

Day before set up rate is \$300.00 + gst. This gives you access to the hall from 11:00 am until 7:00 pm. If you choose not to book the day before, you will not have access to the hall until 10:30 the day of your function. Please ensure your caterers/decorators/etc, are also aware of this.

Day after clean up rate is \$250.00 + gst. This gives you access to the hall from 10:00 am until 3:00 pm. If you choose not to book the day after, your belongings all need to be removed and the cleaning needs to be completed before vacating the premises on the day of your function.

Deposit: A deposit of \$400.00 must be paid at time of booking to hold your date, which will be fully refunded, except in the case of cancellation, or of extra charges incurred. **The balance is to be paid in full by Friday following the event.**

Late Close: If you haven't vacated by 2:00 a.m., there will be an additional charge of \$40.00 per half hour or part thereof. This will include any of your hired personnel as well.

Statutory Holidays: If you book the hall on a public holiday, there will be an additional charge of \$50.00 to have someone come let you in the facility, then come back to lock up.

EVENT: _____

DATE(S): _____ RATE: \$ _____ + gst

_____ RATE: \$ _____ + gst

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IF THE FIRE DEPARTMENT GETS DISPATCHED BECAUSE OF SMOKE SHOWS, CANDLES NOT USED PROPERLY, OR ANY OTHER REASON CAUSED BY YOURSELVES, IT WILL BE AT YOUR EXPENSE.

Signature: _____